

IFC Board Meeting 3/15/21 – Virtual/Online meeting

Members present –Robin Meadows West, Brant Kassel, Carrie Cook, Eileen Wuebker, Andrew Joseph, Susan Ekstrom, Beth Jackson, Jason Jones, Emilia Gaps, Inger Lamb, Janine Robertson, Katie Niday

Members absent – None

Staff present – Kate Dohmen

Meeting started at 5:34pm

1. Review and approve minutes from February meeting.
 1. Motion to approve minutes by Robin, second by Jason
 2. Approved by voice vote
2. LSI Lease
 1. Lutheran Services of Iowa have leased our space previously, would like to use again this coming year
 2. Use space to package CSA shares for their program
 3. Will look to increase rental rate, previously \$100/wk - will update after meeting with LSI
3. Real Estate Update
 1. Looking at expanding our search area
 1. Looking further west for ideas; exploring options
4. Double Up Food Bucks/EBT
 1. Working with company to get card readers to replace vouchers
 2. Looking to launch at June Farmer's market
 1. Doubles EBT dollars for produce - 1 to 1 match up to \$10
 2. Tried last year but didn't work
 3. Trying at Farmer's market since online grocery system isn't conducive for paper voucher
5. Covid Update
 - a. Most staff has had or will be getting first shot soon
6. Plant Sale/Farmer's Market

1. May 7th
 2. Have 6-7 producers lined up, working on a few more
 3. Will require masks and covid precautions
 4. Also having a regular farmer's market during summer with same Covid precautions
7. Treasurer's Report
1. Net income is good; Cumulative P&L is still trending positive
 2. EBT balance is still holding steady
 3. Nothing scary to report at this time - hurray!
 1. Sales are down a bit but should be trending positively soon with warmer weather; not a major concern at the moment
 4. Motion to approve report by Jason, second by Eileen
 1. Approved by a voice vote
8. Newsletter
1. 2020 Review newsletter is nearly ready
 2. Will also be working on a Spring 2021 update
 3. Will look to form a communications committee
 1. Lots of opportunities for growth here
9. Strategic plan for the next 1,3,5 years - focus on "why"
1. Working on a meeting to discuss plan
10. Iowa Food Foundation - non-profit
1. No updates as of now, will have more to report next meeting
11. Review of current variances
1. Updated variance list with staff and producers
 2. Update was sent out via email to the board
 - b. One producer dropped a product but otherwise no changes
12. Software update
1. Will need Jenn to report on updates
13. Budget committee for FY2022

1. Katie and Eileen volunteered with Carrie and staff to begin the budget process for next fiscal year

14. Next meeting

1. April 12th at 6:30pm

15. Motion to adjourn meeting

1. Motion by Robin, second by Inger
2. Meeting adjourned at 6:47pm